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City of Johannesburg  
Johannesburg Roads Agency

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Date: 22 October 2020.

## ADDENDUM NO.1 for CONTRACT NO JRA/20/100

**SUBJECT: CONTRACT No. JRA-20/100 APPOINTMENT OF A SUITABLY QUALIFIED CHANGE MANAGEMENT SPECIALIST TO MANAGE THE ORGANIZATIONAL CHANGE PROCESS DURING THE ROLL-OUT OF THE ORGANIZATION DESIGN PROJECT AND IMPLEMENTATION OF THE REVISED ORGANIZATIONAL STRUCTURE.**

Bidders to please take note of content of bid document CONTRACT No. JRA 20 /100 APPOINTMENT OF A SUITABLY QUALIFIED CHANGE MANAGEMENT SPECIALIST TO MANAGE THE ORGANIZATIONAL CHANGE PROCESS DURING THE ROLL-OUT OF THE ORGANIZATION DESIGN PROJECT AND IMPLEMENTATION OF THE REVISED ORGANIZATIONAL STRUCTURE. **Bidders are requested to note the administrative error as per clause highlighted below:**

It is acknowledged that there is an administrative error as it captured below, within the content of the bid document.

1. **Bid Closing date: Bid Document Clause F.2.15 The closing time for submission of tender offers is 11h00 on 20 OCTOBER 2020, was incorrectly captured.**
2. **Bid submission physical address: (66 Pixley Seme street, Jhb CBD) was incorrectly captured,**
  - 2.1 **A correct address is JRA Head Office no 75 Helen Joseph Street, Cnr Harrison Street, Johannesburg CBD.**

This Addendum serves to clarify on bid closing date, and the physical address for tender submission an tender box location. Note the detail as indicated above, However the advert or notice to bidders on the JRA website, National Treasury e-tender's website and the print media newspaper adverts and the rest of the document has been consistent throughout, with an exception of administrative errors within the bid document as outlined above.

**The Official Bid closing date is 26th October 2020 @11:00am and it remains unchanged as per Notice to bidders.**

All tenders and supporting documents must be sealed and be placed in the Tender box on the ground floor of the Johannesburg Roads Agency(JRA) Head Office, 75 Helen Joseph Street, Cnr Harrison Street, Johannesburg CBD. before not later than **11:00am on the 26<sup>th</sup> of October 2020**. Tenders will immediately thereafter be opened for recording and record keeping, **no late tenders will be accepted.**

Chairman: Dr. A Mokoena  
Executive Directors - Chief Executive Officer: S Monakedi, Chief Financial Officer: D Thindisa  
Non-Executive Directors: A Torres, L Mdluli, H Mtimkhulu, F Ntsandeni, L Ndlovu, N Mila, T Seemela, M Qhomane, Dr. S Ndlungwana  
Company Secretary: P Majola

Registration No. 2000/028993/30

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM NO.1: BID NO: CONTRACT NO JRA/20/100 APPOINTMENT OF A SUITABLY QUALIFIED CHANGE MANAGEMENT SPECIALIST TO MANAGE THE ORGANIZATIONAL CHANGE PROCESS DURING THE ROLL-OUT OF THE ORGANIZATION DESIGN PROJECT AND IMPLEMENTATION OF THE REVISED ORGANIZATIONAL STRUCTURE.**

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I/ We as the undersigned hereby acknowledge receipt of this addendum clarifying on the bid closing date.

Further to this, I /We undertake to inform the JRA in writing of any discrepancies pertaining to the receipt of this document.

Name of the Tenderer (Bidder's entity)  
.....

Name of the Tenderer's representative.....

Signature of the Tender's representative.....

Date.....

The attention of bidders is specifically drawn to the provisions of the Conditions of Contract, which are included in the documents. The bid as advertised will remain valid for (120 days) from the clarified official bid closing date. **(26<sup>th</sup> October 2020) @11:00am. Ground floor 75 Helen Joseph Street, Cnr Harrison Street, Johannesburg CBD**

**Important:** Please return the Acknowledgement and Receipt form completed and signed and attach on bid document upon bid submission.

For any further enquiries, please contact **(JRA)** Johannesburg Roads Agency, **tenderenquiries@jra.org.za**.