

JOHANNESBURG ROADS AGENCY (PTY) LTD

JOHANNESBURG ROADS AGENCY (PTY) LTD

CONTRACT NO JRA 20/98

FOR

PROFESSIONAL SERVICES: APPOINTMENT OF A SUITABLY QUALIFIED ORGANISATIONAL DESIGN (OD) SPECIALISTS SERVICE PROVIDER TO ALIGN THE DESIGN OF THE ORGANISATIONAL STRUCTURE OF THE JRA WITH A NEWLY APPROVED ORGANISATIONAL STRATEGY.

THE CONTRACT (VOLUME 3)

PART 2. PRICING DATA



REQUEST FOR PROPOSALS; PROJECT: SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF AN INTERGRATED WAREHOUSE, ASSETS, (BAR CODING & SCANNING / RFID etc.) AND ACCESS CONTROL MANAGEMENT SYSTEMS FOR A PERIOD OF 3 YEARS

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PART 2: PRICING DATA

CONTENTS	PAGE NO
C2.1 PRICING INSTRUCTIONS	3/2.3
C2.2 BILL OF QUANTITIES	3/2.8



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C2.1 PRICING INSTRUCTIONS

All prices must be VAT exclusive and inclusive of all direct and indirect related costs (i.e labour and delivery cost)

Rates shall remain firm for the first twelve months, where after escalation will be negotiable in line with CPI.

The quantities reflected in the pricing schedule are for evaluation purposes and estimated quantities for three (3) years and no guarantee is given or implied as to the actual quantities nor the actual items which will be procured during the contract period. The award will be made on rates.

MFMA Cost containment provisions are as following:

(2) *An accounting officer have adopted a fair and reasonable remuneration framework for consultants taking into account the rates—*

- (a) *determined in the "Guideline on fees for audits undertaken on behalf of the Auditor-General of South Africa", issued by the South African Institute of Chartered Accountants;*
- (b) *set out in the "Guide on Hourly Fee Rates for Consultants", issued by the Department of Public Service and Administration; or*
- (c) *As prescribed by the body regulating the profession of the consultant.*

(3) The tender documentation for the appointment of consultants includes a clause that the remuneration rates will be subject to negotiation, not exceeding the applicable rates mentioned in *sub-regulation (2). above.*

(4) When negotiating cost-effective consultancy rates for international consultants, the accounting officer may take into account the relevant international and market-determined rates.

(5) When consultants are appointed, an accounting officer shall —

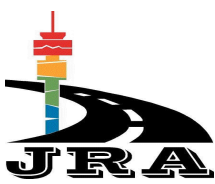
- (a) appoint consultants on a time and cost basis with specific start and end dates;
- (b) where practical, appoint consultants on an output-specified basis, subject to specific measurable objectives and associated remuneration;



CONTRACT JRA/19/247

REQUEST FOR PROPOSALS; PROJECT: SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF AN INTERGRATED WAREHOUSE, ASSETS, (BAR CODING & SCANNING / RFID etc.) AND ACCESS CONTROL MANAGEMENT SYSTEMS FOR A PERIOD OF 3 YEARS

- (c) ensure that contracts with consultants include overall cost ceilings by specifying whether the contract price is inclusive or exclusive of travel and subsistence disbursements;
 - (d) ensure the transfer of skills by consultants to the relevant officials of a municipality or municipal entity;
 - (e) undertake all engagements of consultants in accordance with the Municipal Supply Chain Management Regulations, 2005 and the municipality or municipal entity's supply chain management policy; and
 - (f) develop consultancy reduction plans to reduce the reliance on consultants.
- (6) All contracts with consultants must include a fee retention or penalty clause for poor performance.
- (7) A municipality or municipal entity (JRA) must ensure that the specifications and performance are used as a monitoring tool for the work to be undertaken and are appropriately recorded and monitored.
- (8) The travel and subsistence costs of consultants must be in accordance with the national travel policy issued by the National Department of Transport, as updated from time to time.



CONTRACT JRA/20/98

PROFESSIONAL SERVICES: APPOINTMENT OF A SUITABLY QUALIFIED ORGANISATIONAL DESIGN (OD) SPECIALISTS SERVICE PROVIDER TO ALIGN THE DESIGN OF THE ORGANISATIONAL STRUCTURE OF THE JRA WITH A NEWLY APPROVED ORGANISATIONAL STRATEGY.

C2.2 BILL OF QUANTITIES

All prices must be VAT exclusive and must be inclusive of all the direct and indirect related and associated costs (i.e. labour and delivery cost)

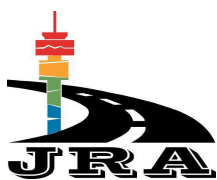
*Rates shall remain firm for the (12) first twelve months, where after escalation will be negotiable in line with CPI.

The quantities reflected in the pricing schedule are for evaluation purposes only and estimated quantities and no guarantee is given or implied as to the actual quantities nor the actual items which will be procured during the contract period. The award will be made on rates.

The following below format must be used for bidding purposes: See Pricing schedule MBD 3.3

PRICING SCHEDULE

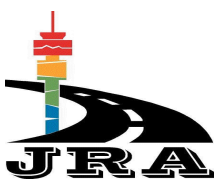
Item no	Cost Element	Estimated Quantities	Per Unit Cost (excluding VAT) RSA (Rands)	Total cost (excluding VAT) RSA (Rands)
<i>Please note: Any additional management costs, i.e. project management costs, report writing etc. must be included in the "per employee" or "per position" or "per output" costs.</i>				
1.	Cost of each phase of the organization analysis and design phases as per the proposed methodology.	Per step/phase 1	R_____ per step/phase 1	
		Per step/phase 2	R_____ per step/phase 2	
		Per step/phase 3	R_____ per step/phase 3	
		Per step/phase 4 etc.	Per step/phase 4 etc.	



CONTRACT JRA/20/98

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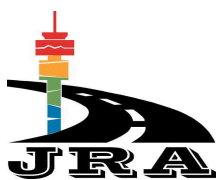
Item no	Cost Element	Estimated Quantities	Per Unit Cost (excluding VAT) RSA (Rands)	Total cost (excluding VAT) RSA (Rands)
		<i>(Phases to be added or reduced in line with the methodology followed by the service provider)</i>		
2.	Detailed implementation plan of the newly recommended structure	Per dept.	R_____ per dept.	R _____ for 9 departments
3.	Cost to develop new job profiles, cost per profile;	±50 profiles	R_____ per job profile	R_____ for 50 job profiles
4.	Cost to revise existing job profiles;	± 100 profiles	R_____ Per job profile	R_____ For 100 job profiles
5.	Cost of the job evaluation & grading exercise per job profile	± 420 job profiles	R_____ per job profile	R_____ For 420 job profiles
6.	Knowledge and skills assessment per	± 300 employees	R_____	R_____ for 300



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Item no	Cost Element	Estimated Quantities	Per Unit Cost (excluding VAT) RSA (Rands)	Total cost (excluding VAT) RSA (Rands)
	employee where employee placements are required		per employee	employees
7.	Software rental costs per annum, if applicable; Software Implementation: Please provide detail of cost elements included.	1672 employees	R_____ Per employee	R_____ for 1672 employees
8.	All travelling, accommodation, lunch/refreshments costs			R_____
9.	Provisional sum			R500 000
SUB TOTAL VAT EXCLUSIVE				
15% VAT				
TOTAL PRICE VAT INCLUSIVE				



CONTRACT JRA/20/98

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- 11.2.10 The estimated quantities are only included for comparison, but the actual bid award will be done in terms of rates only.
- 11.2.11 Rates will be subject to negotiation;
- 11.2.12 Please provide rates per hour for the team required to execute on this project;
- 11.2.13 Specifically indicate in your proposal any administrative charges and estimated out-of-pocket expenses. Rates for travelling should be in line with the rates as stipulated by the National Department of Transport.

JRA will do and or will require the following to be done: (Bidders are required to note)

- Rates subsequent to appointment will be subject to a negotiation;
- Please provide rates per hour for the team required to execute on this project;
- Specifically indicate in your proposal any administrative charges and estimated out-of-pocket expenses. Rates for travelling should be in line with the rates as stipulated by the National Department of Transport.
- appoint consultants on a time and cost basis with specific start and end dates;
- Where practical, appoint consultants on an output-specified basis, subject to specific measurable objectives and associated remuneration;
- Ensure that contracts with consultants include overall cost ceilings by specifying whether the contract price is inclusive or exclusive of travel and subsistence disbursements;
- Ensure the transfer of skills by consultants to the relevant officials of a municipality or municipal entity;
- Undertake all engagements of consultants in accordance with the Municipal Supply Chain Management Regulations, 2005 and the municipality or municipal entity's supply chain management policy; and
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