



City of Johannesburg  
Johannesburg Roads Agency

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## VACANCY CIRCULAR NO. 08/2020

**NOTE: THIS IS AN INTERNAL & EXTERNAL CIRCULAR**

THE JOHANNESBURG ROADS AGENCY IS THE ENTITY OF THE CITY OF JOHANNESBURG.

Interested applicants should forward their CV's with certified copies of qualifications (not older than 6 months), ID and application letter stating the reference number, to the attention of Mr Elvis Zwane: Acting HOD: Corporate Services, to the email address: [recruitmentEZ@jra.org.za](mailto:recruitmentEZ@jra.org.za)

**NB: APPLICANTS WHO FAIL TO SUBMIT THE NECESSARY DOCUMENTS AND WHO DO NOT MEET MINIMUM REQUIREMENTS WILL BE DISQUALIFIED.**

**“JRA, its employees or representatives never ask for a fee from job seekers. Any such requests are fraudulent. Please report any suspicious activities in this regard to the JRA anti-fraud line on 0800 002 587”**

**Closing Date: 22 June 2020**

**JRA IS AN EQUAL OPPORTUNITY COMPANY AND COMMITTED TO EE PRINCIPLES:** Please note that should you not be contacted thirty days after the closing date, consider your application unsuccessful. The Johannesburg Roads Agency reserves the right not to appoint. By submitting your application for a position, you acknowledge that the information is required for the purpose of processing and adjudicating your job application against requirements of the position and you consent to the processing and archiving of the said information.



CIRCULAR 08: DATE ADVERTISED: 07 JUNE 2020

**CHIEF EXECUTIVE OFFICER (FIVE YEARS PERFORMANCE-BASED FIXED TERM CONTRACT) REF NO: 08/2020/32.**

**SALARY: HIGHLY COMPETITIVE REMUNERATION PACKAGE.**

**KEY RESPONSIBILITIES**

- Formulate strategies for the JRA that are aligned to best practice and the CoJ objectives.
- Oversee the implementation of the organisational business plan and budget, so that the strategy is operationalised every year.
- Embed sound governance practices in terms of structures, systems, processes, procedures and controls within the JRA that ensure delivery on strategic and operational objectives.
- Manage the risks of the company to ensure that liability is minimised or eliminated and strategic objectives are achieved.
- Coordinate the organisation's approach in terms of assurance activities to provide assurance that the existing controls and mitigating factors exert the intended modifying effect.
- Manage and oversee the processes of people management and development.
- Manage the JRA budget in compliance with the Municipal Finance Management (MFMA) and Treasury regulations.
- Ensure adequate stakeholder management that provides feedback and accounts for business operations in terms of accomplishments and future plans.
- Deliver on the Customer Service Standards and manage planned maintenance activities in terms of identified programmes for Roads Management, Bridge Management, Stormwater Management and Mobility Management.

**REQUIREMENTS AND SELECTION CRITERIA**

- Bachelor (Honours) degree in business or engineering or NQF equivalent.
- Master's level qualification will be advantageous.
- 10 years' senior management experience of which 5 years are at executive management level.
- Experience in civil engineering, business or related fields would be advantageous

Suitably qualified and experienced South African citizens are invited to apply.

Applications can be sent to [recruitmentEZ@jra.org.za](mailto:recruitmentEZ@jra.org.za)

Only shortlisted candidates will be contacted.

**NB: Coloured, Indian, Women and people with disabilities are encouraged to apply. Please note that should you not be contacted within thirty days after the closing date, please consider your application unsuccessful. Johannesburg Roads Agency reserves the right not to appoint.**

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