



City of Johannesburg  
Johannesburg Roads Agency

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REF NO: 02/2019/

## VACANCY CIRCULAR NO. 02/2019

**THE JOHANNESBURG ROADS AGENCY** is one of the agencies established through the restructuring process of the City of Johannesburg.  
**“BECOME A MEMBER OF THE NEW AND EXCITING TEAM OF THE JRA AND CONTRIBUTE TOWARDS IT’S MOBILITY STRATEGY.**

**Suitably Qualified and experienced South African Citizens are invited to apply and should forward their application letter, Curriculum Vitae and certified copies of Identity Document and qualifications, to Ms. Precious Ngolele or Mr Tebogo Thobejane, to the e-mail address provided below.**

**NB: APPLICANTS WHO FAIL TO SUBMIT THE NECESSARY DOCUMENTS AND WHO DO NOT MEET MINIMUM REQUIREMENTS WILL BE DISQUALIFIED.**

**“JRA, its employees or representatives never ask for a fee from job seekers. Any such requests are fraudulent. Please report any suspicious activities in this regard to the JRA anti-fraud line on 0800 002 587”**

**Closing Date: 01 February 2019**

**JRA IS AN EQUAL OPPORTUNITY COMPANY AND COMMITTED TO EE PRINCIPLES:** Please note that should you not be contacted thirty days after the closing date, consider your application unsuccessful. The Johannesburg Roads Agency reserves the right not to appoint. By submitting your application for a position, you acknowledge that the information is required for the purpose of processing and adjudicating your job application against requirements of the position and you consent to the processing and archiving of the said information.

Chairman: S Tshabalala,  
Executive Directors: Managing Director - G Mbatha, Chief Financial Officer - Vacant  
Non-Executive Directors: T Magerman, S Thunzi, A Torres, X Mnyani, T Kutumela, A Mokoena, L Mayedwa  
Company Secretary: P Majola

Registration No. 2000/028993/07



Circular 02: DATE ADVERTISED: 20 January 2019

**1. DEPOT MANAGERS (4 POSTS) FOR REGION B, C, F AND MOTORWAYS DEPOT (REF: 02/201/25)**

**SALARY: MINIMUM R 999 586.82 – R 1,468,957.00 PER ANNUM TCTC (ALL-INCLUSIVE PACKAGE)**

**KEY RESPONSIBILITIES**

- Implement the Region’s Operational Plan with oversight from the Operations Manager: Regional Operations.
- Monitor and report on progress and incorporate new delivery requirements into operational planning.
- Ensure effective planning for routine road infrastructure maintenance.
- Ensure effective delivery against the Region’s Operational Plan in terms of routine road infrastructure maintenance.
- Oversee the implementation of the road signs and markings objectives for the region.
- Ensure effective planning, procurement and support for regional operations in terms of inventory, the supply of equipment, availability of fleet, attendance records, driver schedules, document management etc.
- Oversee and ensure compliance with the OHSA as well as the RTA and related regulations.
- Responsible for ensuring the required measures are taken for such as safe working environment procedures, protective gear, signing of registers, safety checks etc.
- Implement and manage internal SLAs with other JRA business units that define roles and responsibilities.
- Facilitate internal communication and dissemination of information, ensuring effective implementation of policy, operational goals and programmes.
- Monitor HR statistics on a monthly basis (absenteeism, sick leave, time and attendance, overtime, misconduct, lost time and injury rates).
- Address exceptions and problem areas in order to improve operational performance.
- Promote a culture of health and wellness education within the regions.
- Constantly evaluate and recommend new techniques, re-organisation of gangs and work methods for better production.
- Manage area inspections to ensure that both proactive and reactive inspections are carried out.

**REQUIREMENTS AND SELECTION CRITERIA**

- Bachelor’s degree in Civil Engineering or NQF equivalent.
- 8 years’ Civil Engineering experience, inclusive of 5 years in a middle management position.

Applications: Email: [recruitment8@jra.org.za](mailto:recruitment8@jra.org.za)

Only shortlisted candidates will be contacted.

**NB: Coloured, Indian, Women and people with disabilities are encouraged to apply. Please note that should you not be contacted within thirty days after the closing date, please consider your application unsuccessful. Johannesburg Roads Agency reserves the right not to appoint. Closing Date: 01 February 2019**